

Annual Report 2022



OUR MISSION IS TO SUPPORT, PROMOTE AND CELEBRATE AN ATMOSPHERE OF CREATIVITY IN THE AREAS OF SHAWNIGAN LAKE, COBBLE HILL & MILL BAY. WE ARE DEDICATED TO ENGAGING & CONNECTING OUR SOUTH END COMMUNITY MEMBERS THROUGH ARTS EVENTS & ACTIVITIES FOR ADULTS & YOUTH, WHILE EDUCATING AND BUILDING AN AWARENESS OF HOW THE ARTS CAN ENRICH PEOPLE'S LIVES.

PRESIDENT'S STATEMENT

2022 has been another year of healthy growth, bringing with it a great sense of accomplishment. From start to finish, we have been busy this year with a steady stream of activities & events, as well as continuing in our strong foundation building.

Creating a full Strategic Plan complete with a tangible set of actions and timelines will help us to carry out our 1, 3 & 5 year vision for serving the South Cowichan Valley.

There has been a steady growth in membership, and three successful new programs added to our calendar of activities, one for families and youth (*Inspire! Community Arts Tent*) and the others for adults (*'Inspired by Reading' Bookclub & Fearless Friday Painters*).

CSAG continues to focus on building strong ongoing partnerships within the three communities we serve.

Networking with other local organizations has been mutually beneficial to all involved, growing the volunteer base and cross-promoting awareness of local talent & arts opportunities.

The ability to offer LIVE programming once again has produced feedback as to how much members (and the general public) appreciate being able to attend things locally & conveniently in their community.

With a great year under our belts we look forward to continuing in 2023 with our current successful programming and expanding our membership & outreach as we work to fulfill our vision to serve our communities in celebration of the Arts!

JENNI STEVENS

Meet The BOARD



Cowichan South Arts Guild Society
Current Board Contact Information: 2022/23

President/Chair - Jennie Stevens
Vice Chair - Diane Mellott
(Acting) Secretary - Jennie Stevens / Diane Mellott
Treasurer - Diane Mellott
Director - Trisha Klus
Director - Kayla Dangerfield
Director - Theresa Zip
Director - Terry Dheensaw



Current 2022/23 CSAG Activities:

SPOTLIGHT SERIES -

Provides cultural & artistic opportunities for local performing and visual artists to highlight their talents
Location for live intimate concerts: SLCC round room (4 x year)
Contact: Terry - hello@cowichansouthartsguild.com

ACOUSTIC JAMS -

Opportunity for music lovers to connect & play together in a relaxed setting. Facilitated by CVGRO
Location: Mill Bay Hall/Cobble Hill Pavilion - 2nd Sunday of month - 3:30 - 6:30pm (10 x year)
Contact - Greg - hello@cowichansouthartsguild.com

SAMPLER / WORKSHOP SERIES -

Monthly, arts facilitators present a variety of musical and visual arts opportunities in their chosen field of expertise. (Examples - watercolour, writing, printmaking, ukulele etc)
Location: varied (8 - 10 per year)
Contact: Diane - hello@cowichansouthartsguild.com

MAKERS CIRCLE -

Community members are invited to bring their portable artwork/creative projects & spend 2.5 hours weekly with like-minded individuals for healthy social interaction & inspirational conversation.
Location: SLCC - alternate Thursdays, 12:30 - 3:15pm
Contact: Tina - hello@cowichansouthartsguild.com

FEARLESS FRIDAY PAINTERS -

Non instructional - welcomes artists of all abilities for ongoing adventure of community building, through the pleasure of painting!
Location: Mill Bay Community Hall - alternate Fridays, 12:45 - 3:15pm
Contact: Carmen - hello@cowichansouthartsguild.com

INSPIRED BY READING (Book Club) -

CSAG hosts an Open Book Club for anyone interested in reading & sharing inspiring conversation.
Book selections are based on creating & sustaining a hopeful & compassionate mindset.
Location: South Cowichan Library, Mill Bay Centre - 2nd Monday of month, 6:30 - 8pm
Contact: Leanne - hello@cowichansouthartsguild.com

EXPLORE & CREATE YOUTH WORKSHOPS -

Family & youth oriented experiences (paper making, weaving, wire sculpture, blackout poetry, mask making, marimba etc) flexible ages, variety of facilitators
Projects displayed in Online Gallery (website) & summer Outdoor Gallery (MITP)
Location: Salal Room, Evergreen School, C.H. - 2nd Sunday of month, 1:30 - 3:30pm

CREATIVE CONVERSATIONS -

Community brainstorming sessions, simple structure provided
stimulates ideas, energy & support for
creating more arts programming for the community.
Location: Woodruff Garden / Studio (# varies each year)
Contact: Jennie - hello@cowichansouthartsguild.com

EVENTS -

WINTER (SOLSTICE) SPIRAL/SINGALONG (Coordinated with Village Light Up - SLCA/Museum)
EQUINOX & SOLSTICE Singalongs - Pavilion Mar 21 / June 21 / Sept 21 / (Dec 21)
ART IN THE PARK - Elsie Miles Park - September 17th (Coordinated with CVRD/ECO)
INSPIRE! Youth Art Tent - partnership with CHES * Music In The Park, July/Aug - 9 wks
ONCE Upon A Winter's Night - March - Online/Live Celebration of the Art of Storytelling

Volunteers Hours 2022

Many valuable volunteer hours are given by Directors and members each year to keep the society running smoothly. Many thanks to all who contribute to the strong team effort which keeps CSAG in its stride with a cohesive, organized foundation.

Recorded volunteer hours: over 3,000

A variety of community members also help to support the society's initiatives, which adds many valuable volunteer hours of service. It is impossible to gauge this time commitment, however it is worth noting & highlighting the value of a strong community volunteer base.



SOME OF OUR ACCOMPLISHMENTS IN 2022

Full Strategic Plan with actions & timelines
Updated DIRECTORS HANDBOOK
Updated Policy Procedural Manual
Updated Membership Package
New CSAG Rack Card
Weekly **Creative Pulse** emails
Quarterly **H'Artbeat** Newsletters
Applied for 3 new Grants
Gaming (denied) / BC Arts Council (pending) / Vancouver Foundation (pending)

New Programming

Community Youth Arts Tent
'Inspired by Reading' Bookclub
Fearless Friday Painters

Emerging & Continuing Partnerships:

Shawnigan Kids Theatre Troupe
Cobble Hill Events Society
Shawnigan Residents Society
Shawnigan Lake Community Association
Shawnigan Players
Shawnigan Rotary ECOclub
Shawnigan Lake Museum
Woodruff Music School
Lewis Animation
LT Dance



**COWICHAN SOUTH ARTS GUILD
COMPARATIVE FINANCIAL STATEMENT 2022 -2021**

REVENUE (Operating Account)	2022	2021
CVRD Funding (operating)	12,000.00	12,000.00
BC Arts Council Resiliency Funding		20,000.00
BC Arts Council Infrastructure Grant		*19,000.00)
Memberships	1670.98	562.78
Donations	624.30	2
Registration Fees	450.00	0.00
Total	14,745.28	51,564.78
Balance Forward from previous year	26,975.01	5,425.79
TOTAL Operating Revenue	41,720.29	*56,990.57

*Moved to GIC in 2022

GRANTS	2022	2021
CVRD Special Projects	12,000.00	
BC Arts Council Infrastructure Grant		19,000.00
TOTAL	**12,000.00	*19,000.00

*19,000.00 held in GIC

**12,000.00 held in Special Projects Account

**COWICHAN SOUTH ARTS GUILD
COMPARATIVE FINANCIAL STATEMENT 2022 -2021**

EXPENSES (Operating Account)	2022	2021
Accounting	0.00	800.00
Legal	882.00	596.00
Advertising & Promotion	1450.61	1,401.89
Business Fees & Licences (BC Registries)	90.00	145.00
Wordpress/Microsoft 365/Mail Chimp	314.87	675.88
Zoom	224.00	224.00
Insurance	889.00	815.00
Bank Charges and blank cheque purchase	192.10	12.00
Office Supplies and Postal	940.18	608.04
Website Development	6209.44	0.00
Website Hosting	1071.00	440.00
Social Media and Web Tech	1212.50	0.00
Meetings	186.45	0.00
Rent	3987.25	*0.00
Fees paid to Instructors/Musicians/Artists/ Technical Support/ Workshop/Series/Event Supplies	7036.28	*0.00
Membership costs (SLM, CVAC)	1417.79	*0.00
120.00	0.00	
Office Equipment	1911.56	0.00
Misc	111.99	0.00
Training and Director Workshops	42.38	0.00
Series/Events/Workshops	**0	5,116.06
TOTAL Operating Expenses	28,289.40	14,253.39

*added into total Series/Events/Workshops in 2021

**separated into rent, workshop/series/event supplies, fees paid to instructors/musicians/artists etc..

SURPLUS	2022	2021
Income (operating)	41,720.29	56,990.57
Less Expenses	-28,289.40	11,015.53
Less funds moved to GIC		19,000.00
TOTAL Surplus (operating)	13,430.89	26,975.01

COWICHAN SOUTH ARTS GUILD Proposed Budget 2023, for CVRD

REVENUE (Operating Account)	Proposed	Actual
CVRD Funding	12,000.00	
Memberships (estimate)	2,000.00	
Donations (estimate)	500.00	
Registration Fees (workshops, events estimate)	1000.00	
Fundraising (estimate)	2,000.00	
Total (estimate)	17,500.00	
Balance Forward from previous year	13,400	
TOTAL Operating Revenue (estimate)	30,900.00	

*Moved to GIC in 2022

GRANTS	Proposed	Actual
**CVRD Special Projects	12,000.00	
*BC Arts Council Infrastructure Grant	19,000.00	
TOTAL	31,000.00	

*19,000.00 held in GIC

**12,000.00 yearly grant \$ previously held back by CVRD now in Special Projects Account for projects with Cobble Hill Events Society

EXPENSES (General Operating Costs)	Proposed	Actual
Accounting (if CSAG is successful in grant applications only, yr, end report, estimate \$500.00)		
Legal		
Advertising & Promotion	2,500.00	
Business Fees & Licences (BC Registries)	50.00	
Wordpress/Microsoft 365/Mail Chimp	315.00	
Domain Renewal	172.00	
Zoom	156.00	
Insurance	900.00	
Bank Charges and blank cheque purchase		
Office Supplies	900.00	
Post Box Rental	185.00	
Website Development (add Blog, Newsletter link)	700.00	
Website Hosting	1,100.00	
Social Media and Web Tech	2,400.00	
Meeting Costs	200.00	
Membership costs (SLM, CVAC)	20.00	
Office Equipment	0	
Training and Director Workshops (tech training if grant application successful)		
AGM	350	
Cost of Fundraising	2,000.00	
Beer, Burgers, Music and Silent Auction Fundraiser & Volunteer Appreciation Event (performing artist and tech cost)		
Honorariums CVRD Adjudicators (2 x 100)	200.00	
Indigenous Relations Training	500.00	
Misc		
TOTAL Operating Expenses	12,648.00	

EXPENSES (Programs, Series, Events)	Proposed	Actual
Makers Circle. (14 sessions x 48.50 rent) (SLCC)	680.00	
Fearless Friday Painters (12 x 39.50 rent) (Mill Bay Community Centre)	474.00	
Sampler Series (8 x 300 facilitator and rental) (SLCC)	2,400.00	
Sampler Series Supplies	800.00	
Spotlight Series (4 x 750) rent, performing artist, supplies. (SLCC)	3,000.00	
Once Upon A Winters Night (rent, adult storytellers) (SLCC)	2,000.00	
Inspire! Youth Workshops(8 x 300) facilitators, supplies, equipment (Cobble Hill, EIS)	2,400.00	
Solstice and Equinox Community Sing-A-Longs (supplies and song sheets) (Elsie Miles)	200.00	
Community Youth Art Tent, 4 events supplies (SLCA)	400.00	
Art in the Park (in collaboration with CVRD)		
10 x 20 rental of tables for CSAG artists (Elsie Miles)	200.00	
Acoustic Jam (10 x 300 for facilitator, 6 x 90 for winter rental). Mill Bay Comm. Centre & Cobble Hill, EIS)	3,600.00	
Inspired by Reading, Adult Book Club (Cowichan Valley Regional Library, Mill Bay)	0	
TOTOL Program Expenses	16,154.00	

SURPLUS	Proposed	Actual
Income	30,900.00	
Less Expenses (operating)	-12,648.00	
Less Expenses (programs etc)	-16,154.00	
TOTAL Year End Surplus	2,098.00	

SPECIAL PROJECT ACCOUNT (Project in Collaboration with Cobble Hill Events Society)	Proposed	Actual
Balance Forward	12,000.00	
Once Upon A Winters Night, Storytelling through the Arts in collaboration with CHES, Shawngigan Lake Museum (Children's Storyteller)	-675.00	
Inspire! Youth Art Tent in collaboration with CHES Music in the Park (9 x 100 facilitator) Supplies and equipment	-1,600.00	
Other collaborations with CHES		
BALANCE	9725.00	